

ಔಷಧಗಳ ನಿಯಂತ್ರಣ ಇಲಾಖೆ  
**Drugs Control Department**  
ಅನುಸ್ಥಾಪನೆ / ನೋಂದಣಿ / ಉತ್ಪಾದನಾ ಪ್ರಮಾಣಪತ್ರದ ವಿತರಣೆ  
**Issue of Installation / Registration / Production Certificate**  
Step 1: Enter the login details

Apply for Service

Mobile No

OTP/Password

4bF7d5 Type here

Forgot Password | New user? Register here

Submit

Check Your Application Status

Select Department

Select Service

Enter your Application ID

Check Status Now

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Step 2 : Citizen Login will be displayed

Menu

Apply for services

View Status of Application

Messages & Alerts

ABOUT SERVICE PLUS

Welcome to Service Plus

ServicePlus is a generic application to provide an electronic delivery for all the services provided by The Government to The citizen. The Government of India, State Governments and Local Governments are providing various services to benefit the citizens at Centre, State or Local level primarily Government to Citizen (G2C) and Government to Business (G2B). The services provided are either demand driven or mandated by the legislation. The services provided by Government can be categorized as:

1. Regulatory Services: Regulatory services are services like trade licence, permit for construction of a building etc that can be denied by the Government.
2. Statutory Services: Statutory services are services like issuance of Birth/Death certificate which cannot be refused by Government.
3. Developmental Services: Developmental Services are services or schemes provided by Government for the benefit of citizens like NREGS, IAY, Old age Pension etc.

The following are the salient features of the software -

1. Service(s) will be created online
2. Citizens will be submitting applications online
3. Service units will be able to receive application online
4. Service units will be able to verify documents and application fee online
5. Service units will be able to escalate application to some other person, in the case of absence of dealing authority, online
6. Citizens will be monitoring Application status online
7. Private Service Access Providers will be participating in the application receipt/submission and service delivery process online message.ekyc.add.mapping>Please add atleast one mapping

DTE-Original cert...docx Application for C...docx Application for re...docx Application for P...docx Show all

### Step 3 : Search the required service and click to open

The screenshot shows the Seva Sindhu application interface. The header includes the Government of Karnataka logo, the text 'ಸೇವಾ ಸಿಂಧು Seva Sindhu', and 'Application for Departmental Examination conducted by KPSC'. A navigation menu on the left lists options like 'Apply for services', 'View all available services', 'View Status of Application', and 'Messages & Alerts'. The main content area is titled 'Apply For Services / View All Available Services' and features a dropdown menu set to 'KARNATAKA'. Below this is a table of services:

Sl.No.	Service Name	Department Name	State
1	Accident Relief Fund-KSRTC	Karnataka State Road Transport Corporation	KARNATAKA
2	Accident Relief Fund - NEKRTC	NEKRTC	KARNATAKA
3	Accident Relief Fund-NWKRTC	NWKRTC	KARNATAKA
4	Acid Victim Pension	Directorate of Social Security and Pensions	KARNATAKA
5	Admission for Morarji Desai Residential school - Minority Welfare Department	Minority Welfare Department	KARNATAKA
6	Admission for Pre and Post matric hostels - Minority Welfare Department	Minority Welfare Department	KARNATAKA
7	Agricultural Family Member Certificate / ವ್ಯವಸಾಯಗಾರರ ಕುಟುಂಬದ ವ್ಯಕ್ತಿಗಳಿಗಾಗಿ ಪ್ರಮಾಣ ಪತ್ರ	Revenue Department	KARNATAKA
8	Amendment of Bye Laws of Souharda co-operative society	Registrar of Cooperative Societies	KARNATAKA
9	Amendment of License to Manufacture Insecticides	Agriculture Department	KARNATAKA
10	Amendment of Manufacture License for Micro Nutrients/Micro Fertilizers	Agriculture Department	KARNATAKA

### Step 4 : Enter Username and password and Authenticate

The screenshot shows the authentication page of the Seva Sindhu application. The header is the same as in Step 3. The main content area is titled 'ಔಷಧಗಳ ನಿಯಂತ್ರಣ ಇಲಾಖೆ Drugs Control Department' and 'Issue of Installation / Registration / Production Certificate'. The 'User Authentication' section contains the following fields and buttons:

- Username as provided in IDMLA system of the Drugs Control Department:
- Password as provided in IDMLA system of the Drugs Control Department:
- Authenticate button

The 'Additional Details' section has a dropdown menu for 'Apply to the Office' set to 'Drugs Control Department (STATE)'. Below this is a 'Word verification' section with a box containing 'jw62ka' and a prompt 'Please enter the characters shown above' with an input field. At the bottom right, there are buttons for 'Draft', 'Submit', 'Close', and 'Reset'.

## Step 5 : Fill the Applicant Details & Photocopies details

**ಶಿಷ್ಯಗಳ ನಿಯಂತ್ರಣ ಇಲಾಖೆ**  
**Drugs Control Department**  
**Issue of Installation / Registration / Production Certificate**

**User Authentication**

Username as provided in IDMLA system of the Drugs Control Department \* bukamath1964 Password as provided in IDMLA system of the Drugs Control Department \* abcd@abcd

**Applicant Details**

Name of the applicant \* Inukurthi Kalyan Teja Mobile Number \* 9986523145  
Email ID of the Firm \* govindgowda6@gmail.com Firm ID hhrfh  
Firm Name (do not include 'M/s' when stating the name) \* KARNATAKA ANTIBIOTICS & PHARMACEUTICALS Address of the unit \* NIRMAN BHAVAN, 80 FEET ROAD 1ST BLOCK, RAJAJINAGAR BANGALORE  
Tender Name dfgfdg Applying for \*  Sale  Export  
GMP Certificate No. \* 452111 GMP Certificate Issuing Date \* 19/08/2020  
GMP Certificate Expiry Date \* 05/08/2020 Form of the company \*  Individual  Partnership  Corporation  
Licence Number \* 12555 Licence in Form \* Form 25

## Step 6 : Click on I agree checkbox and fill the Captcha Code as given & Submit

Licence Number \* 12555 Licence in Form \* Form 25  
Date of Grant \* 25/06/2020 Valid upto \* 25/02/2020

**Declaration/ಘೋಷಣೆ**

I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.

I Agree \*

**Additional Details**

Apply to the Office \* Drugs Control Department (STATE)

**Word verification**

**jw62ka**  
Please enter the characters shown above

MINISTRY OF PANCHAYATI RAJ | Digital India | data.gov.in | india.gov.in | DigiY | PMINDIA

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## Step 7: A fully filled form will be generated for user verification

The screenshot shows a web browser window with the URL `serviceonline.gov.in/configureka/applyPageForm.do?OWASP_CSRFTOKEN=21QN-A6Y2-HPVK-Z0T5-3E80-MI45-SY3A-61RA&UID=05e05534-5aae-44c9-b397-10a7b681730f`. The page header includes the Government of Karnataka logo, the text "ಸೇವಾ ಸಿಂಧು Seva Sindhu", and "Application for Departmental Examination conduct". A left-hand menu contains options like "Apply for services", "View all available services", "View Status of Application", and "Messages & Alerts". The main content area displays a "message.draftRefId" and a "User Authentication" section with fields for Username (bukamath1964) and Password (abod@abod). Below this is the "Applicant Details" section, which is fully populated with the following information:

Name of the applicant :	Inukurthi Kalyan Teja
Mobile Number :	996523145
Email ID of the Firm :	govindgovinda@gmail.com
Firm ID :	hhth
Firm Name (do not include 'M/s' when stating the name) :	KARNATAKA ANTIBIOTICS & PHARMACEUTICALS LTD.
Address of the unit :	NIRMAN BHAVAN, 80 FEET ROAD 1ST BLOCK, RAJAJINAGAR BANGALORE
Tender Name :	dtgfg
Applying for :	Sale
GMP Certificate No. :	452111
GMP Certificate Issuing Date :	19/09/2020
GMP Certificate Expiry Date :	05/09/2020
Form of the company :	Individual

The Windows taskbar at the bottom shows the search bar and various application icons. The system tray on the right indicates the date and time as 17:29 on 27-08-2020.

## Step 8 : click on I agree and click on Attach annexure

This screenshot shows the continuation of the application form. The "GMP Certificate Expiry Date" is 05/09/2020 and the "Form of the company" is Individual. The "Licence Number" is 12555, "Licence in Form" is Form 25, "Date of Grant" is 25/09/2020, and "Valid upto" is 25/03/2020. The "Declaration/ಘೋಷಣೆ" section contains the text: "I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು ನಿಷ್ಕರಗಿರುತ್ತವೆ ಎಂದು ಭರವಸೆಸುತ್ತೇನೆ." Below this, the "I Agree" field is set to "Yes". The "Additional Details" section shows "Apply to the Office" as "Drugs Control Department (STATE)". The "Draft Reference No." is "Draft\_DD0265/2020/00009". At the bottom of the form, there is a timestamp "27/8/2020 05:30:09 IST" and a URL "http://serviceonline.gov.in/configureka". A navigation bar contains buttons for "Attach Annexure", "Edit", "Cancel", and "Click here to initiate new application". The footer includes logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DeITY, and PMINDIA, along with the text: "Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS". The Windows taskbar and system tray are also visible.

## Step 9: Attach the annexures and save them

Type of Enclosure *	Enclosure Document *	File/Reference *
Copy of the Power of attorney or authorization letter in respect of person who has signed the documents	Copy of the power of attorney/authorization letter in respect of pers Document Format	Choose File   sample.pdf Scan Fetch from DigLocker
Copy of the valid manufacturing licence / renewal certificates/validity certificate	Copy of the valid manufacturing licence / renewal certificates/validi Document Format	Choose File   sample.pdf Scan Fetch from DigLocker
Copy of the notification of tendering authority/ notification of the concern authority demanding the certificate	Copy of the notification of tendering authority/ notification of the ci Document Format	Choose File   sample.pdf Scan Fetch from DigLocker
Factory Layout *	Factory Layout Document Format	Choose File   sample.pdf Scan Fetch from DigLocker
Upload Adverse Drug Reaction Document *	Upload Adverse Drug Reaction Document Document Format	Choose File   sample.pdf Scan Fetch from DigLocker

## Step 10: Saved annexures will be displayed

I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಆಣಿಪಯಿಲಿ ನಾನು ಒದ್ದಾಡುಲಿ ಎಲ್ಲಾ ವಿಷಯಲಿ ಸತ್ಯವಾಗಿರುತ್ತದೆ ಎಂದು ಭರಿಸಿರುತ್ತೇನೆ.

I Agree:  Yes

Annexure List	
1) Copy of the Power of attorney or authorization letter in respect of person who has signed the documents	Copy of the power of attorney/authorization letter in respect of person who has signed the documents
2) Copy of the valid manufacturing licence / renewal certificates/validity certificate	Copy of the valid manufacturing licence / renewal certificates/validity certificate
3) Copy of the notification of tendering authority/ notification of the concern authority demanding the certificate	Copy of the notification of tendering authority/ notification of the concern authority demanding the certificate
4) Factory Layout	Factory Layout
5) Upload Adverse Drug Reaction Document	Upload Adverse Drug Reaction Document

Additional Details

Apply to the Office: Drugs Control Department (STATE)

Draft Reference No.: Draft\_DD020/2020/0009

## Step 11: Click on Make Payment and proceed

**Seva Sindhu**  
Application for Departmental Examination conducted by KPSC

**ISSUE OF INSTALLATION / REGISTRATION / PRODUCTION CERTIFICATE**

Mode Of Payment:  Bill Desk Payment  Cash  Paytm

Core: 1250.0

Total Amount to be paid (in Rs.): 1250.0

Receipt No. \* : sss

Payment Date \* : 27/08/2020  
(Select last 20 days from current date)

[Make Payment](#) [Reset](#) [Cancel](#)

## Step 12: After Payment is Successful, Sakala acknowledgement will be generated

**ಕರ್ನಾಟಕ ಸರ್ಕಾರ**  
Sakala Acknowledgement/ಸಕಾಲ ಸ್ವೀಕೃತಿ

Office Name /ಕಛೇರಿ ಹೆಸರು	Drugs Control Department
Sakala No/ಸಕಾಲ ಸಂಖ್ಯೆ	DD020520000009
Application Date /ಆರ್ಜಿಯ ದಿನಾಂಕ	27/08/2020
Service Requested /ನಿರೀಕ್ಷಿಸಿದ ಸೇವೆ	Issue of Installation / Registration / Production Certificate
Applicant Name /ಆರ್ಜಿದಾರರ ಹೆಸರು	Inukurthi Kalyan Teja
Applicant Address /ಆರ್ಜಿದಾರರ ವಿಳಾಸ	NIRMAN BHAVAN, 80 FEET ROAD 1ST BLOCK, RAJAJINAGAR BANGALORE
Mobile No /ಮೊಬೈಲ್ ಸಂಖ್ಯೆ	9986523145

Documents Submitted /ದಾಖಲಾತಿಗಳನ್ನು ಸಲ್ಲಿಸಿದವು	Type of document(s)	Document(s) Attached
	Copy of the Power of attorney or authorization letter in respect of person who has signed the documents	Copy of the power of attorney/authorization letter in respect of person who has signed the documents
	Copy of the valid manufacturing licence / renewal certificates/validity certificate	Copy of the valid manufacturing licence / renewal certificates/validity certificate
	Copy of the notification of tendering authority/notification of the concern authority demanding the certificate	Copy of the notification of tendering authority/ notification of the concern authority demanding the certificate
	Factory Layout	Factory Layout
	Upload Adverse Drug Reaction Document	Upload Adverse Drug Reaction Document

Payment Status /ಪಾವತಿ ಸ್ಥಿತಿ	Payment paid Successfully / ಪಾವತಿ ಯಶಸ್ವಿಯಾಗಿ ಪಾವತಿಸಲಾಗಿದೆ
Payment Mode /ಪಾವತಿ ವಿಧಾನ	Cash
Transaction ID /ವ್ಯವಹಾರದ ಕೋಡ್	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ
Transaction Date and Time /ವ್ಯವಹಾರ ದಿನಾಂಕ	27/08/2020
Transaction Reference Number / ವ್ಯವಹಾರ ಉಲ್ಲೇಖ ಸಂಖ್ಯೆ (As applicable)	sss
Total Amount Paid /ಒಟ್ಟು ಪಾವತಿಸಿದ ಮೊತ್ತ	1250.0
Application Fee /ಆರ್ಜಿ ಶುಲ್ಕ	Rs. 1250/-